NOTIFICATION OF INTERN'S UNSATISFACTORY CONDUCT
(On-site Supervisor Report)

Student Intern: _____ Date: _____

Internship: _____

On-Site Supervisor: _____

Faculty Supervisor: _____

Liaison: Liz DelliCarpini, Internship Coordinator (212.592.2601)

- Identify area of concern with the student intern's performance in behavioral terms.

- Identify the behavior expected from the student intern.

- Identify the time frame in which the expected behavior must be achieved.

- Identify consequences to the student intern if the desired behavior change does not occur.

- Briefly state any previous discussions with this student intern that have occurred regarding this issue (continue on back and/or attach relevant documentation if available).

NOTIFICATION OF UNSATISFACTORY CONDUCT

_____ _____
On-Site Supervisor's Signature Date

_____ _____
Student Intern's Signature Date

_____ _____
Faculty Supervisor's Signature Date

_____ _____
Internship Coordinator's Signature Date